



## Trip Re-scheduling and Cancellation policy

If you choose to **re-schedule** your trip to Haiti after your flight is booked and your confirmation and itinerary are sent, you will be responsible for:

- 1- Notifying Konbit for Haiti without delay by emailing [deployments@konbitforhaiti.org](mailto:deployments@konbitforhaiti.org)
- 2- Notifying the deployment partner you signed up to volunteer with in Haiti.
- 3- Paying for the airline fees imposed for changing your flight and the price difference between the flight cancelled and the new flight scheduled. These fees vary based on the airline and the total cost of re-scheduling your flight can range between \$250 and \$700

If you choose to **cancel** your trip to Haiti after your flight has been booked and confirmed you will be responsible for reimbursing Konbit for Haiti the full cost of your airfare. A check or money order can be made out to Konbit for Haiti and mailed to 521 NE 81<sup>st</sup> St, Miami, FL 33138.

We require at least a 48 hour notice for any cancellation or re-scheduling request.

The safety and peace of mind of our volunteers are top priorities for us at Konbit for Haiti and for every one of our partners on the ground. In the event of significant unrest or dangerous circumstances in the area you are deploying to we will notify you. If we come to the conclusion after analysis and discussions with our partners that we need to suspend your trip due to safety concerns we will notify you immediately and you will not be responsible for re-scheduling fees or reimbursement to Konbit.

Please fill in the statement below and return the signed copy of this form to us by faxing it at (786) 358-0568 or scanning and emailing it in to [deployments@konbitforhaiti.org](mailto:deployments@konbitforhaiti.org). We will not book your trip until we receive your signed statement.

I \_\_\_\_\_, adhere to Konbit for Haiti's Re-scheduling and Cancellation policy and will cover the total cost of rescheduling my trip if I chose to do so. In the event that I chose to cancel my trip I will reimburse Konbit for Haiti for the cost of my airfare.

Signature\_\_\_\_\_

Date\_\_\_\_\_